



CHECKLIST FOR PAN APPLICATION

Following are the documents required for PAN Application

Sr. No.	Particulars	Description
1	For Individuals -	
	Proof of Identity (Any two of the following)	<ul style="list-style-type: none">▪ Bank Account Statement / Bank Pass Book▪ Ration Card▪ Passport▪ Driving License▪ Voter Identity Card
	Proof of Address (Document submitted should recent)	<ul style="list-style-type: none">▪ Electricity Bill▪ Bank Account Statement/Bank Pass Book
2	For Others – Proof of Identity And Address:	
a)	For HUF	Any document prescribed in the case of individuals in respect of Karta of HUF
b)	For Company	Copy of Certificate of Registration issued by Registrar of Companies
c)	For Firms	Copy of Certificate of Registration issued by Registrar of Firms or Copy of partnership deed
d)	For AOP (Trusts)	Copy of Trust Deed or Copy of Certificate of Registration issued by Charity Commissioner.
e)	BOI / Local Authority / Artificial Juridical Person	Copy of Agreement or Copy of Certificate of Registration issued by Registrar of Co-operative Society or any other Competent Authority or any other document originating from any Central or State Government Department establishing identity and address of such person