



CHECKLIST FOR PTEC REGISTRATION (DIRECTORS)

Following are the documents required for profession Tax registration for an individual

Sr. No.		Particulars
1		Copy of PAN Card
2	a	Proof of Place of Residence If Self Owned: (Any Two) <ul style="list-style-type: none">▪ Index-II▪ Property Tax Paid Receipt▪ Light Bill▪ Ration Card▪ Passport▪ Driving License▪ Election Card
	b	If Rented: (Any Two) <ul style="list-style-type: none">▪ Rent Agreement▪ Index-II (In the name of the Property owner with whom Rent agreement is entered)▪ Property Tax Paid Receipt (In the name of the Property owner with whom Rent agreement is entered)▪ Light Bill (In the name of the Property owner with whom Rent agreement is entered) <p>Also Permanent Address Proof details required (Any two of the following)</p> <ul style="list-style-type: none">▪ Ration Card▪ Passport▪ Driving License▪ Election Card
3	a	Bank A/c Details One Cancelled Cheque