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Plot Details (Fields marked with **(*)** are mandatory).

Applicant Information

* Name:	<input type="text"/>		
Address:	<input type="text"/>		
State:	<input type="text"/>	District :	<input type="text"/>
City/Town:	<input type="text"/>	PIN:	<input type="text"/>
Contact Phone:	<input type="text"/>	* Contact Mobile:	<input type="text"/>
Education Qualification:	<input type="text"/>	Special Category:	<input type="text"/>
*Contact Email:	<input type="text"/>	Preference Category:	<input type="text"/>

Registered Office Details

*Company Name:	<input type="text"/>		
Address:	<input type="text"/>		
State:	<input type="text"/>	District:	<input type="text"/>
City / Town:	<input type="text"/>	PIN:	<input type="text"/>
Phone:	<input type="text"/>	Fax:	<input type="text"/>
Website:	<input type="text"/>	*Constitution Type:	<input type="text"/>
*Contact Email 1:	<input type="text"/>	Contact Email 3:	<input type="text"/>
Contact Email 2:	<input type="text"/>	Contact Email 4:	<input type="text"/>

Note: Contacts will receive email alerts on MIDC Queries & Processing at the above email addresses.

Plot Details

Is Plot MIDC or Non-MIDC ?:	<input type="text"/>
District of present unit:	<input type="text"/>
* Industrial Area of present unit:	<input type="text"/>

Note: Please enter plot number in the format "Block Number-Unit Number"

Use "-" as separator between the Block Number and the Unit Number.

e.g-123, In cases where there is no block number

e.g-C-123, In cases where there is a block number allotted.

In case if you have multiple adjacent Plots then please mention all the plot numbers separated by a "," e.g.-A-1,A-2,A-3,A-4,A-5,A-6,A-7

* **Present Property No.**

(Plot/Shed/Gala):

* **Area in m² :**

Plot/Unit Contact Information

Unit Phone No.:

Unit Fax No.:

Unit Email Address:

* **Type of Industry/Activity:**

Details, If others

EM Acknowledgement Number

(If Applicable):

Date of Acknowledgement:

Application form for Industrial Entrepreneur Memorandum (IEM)

INDUSTRIAL ENTREPRENEURS MEMORANDUM

1. This format is to be used for submission to the Central Government in the Secretariat for industrial Assistance, for the purpose of record, a memorandum under the Industries (Development and Regulation) Act, 1951 (65 of 1951) in respect of proposals covered by the Notification No. 477 (E) dated 25th July, 1991 of the Department of industrial Policy & Promotion, Ministry of Industry, Government of India as amended from time to time.

2. The application should be submitted to the Secretariat for industrial Assistance (SIA) Department of Industrial Policy & Promotion, Ministry of Industry, Udyog Bhavan, New Delhi-110 011 in 6 (Six) copies along with a crossed demand draft for ₹ 1000/- drawn in favour of the "Pay & Account Officer, Department of Industrial Development, Ministry of Industry", payable at the State Bank of India. Niraman Bhavan, New Delhi.

3. Entrepreneurs may go through the 'Note for Guidance for Entrepreneurs' carefully before filling up the details in the IEM. The note contains relevant extracts of licensing provisions, a note NIC Classification System and guidelines for filling up the Memorandum.

For Official Use Only

Memorandum No.

Date

I Details of Bank Draft

Amount ₹:

Draft No.:

Draft Date:

Drawn on:
(Name of the Bank)

Payable at:

II Name and Address for Correspondence of the Promoter/ Industrial Undertaking In full (BLOCK LETTERS)

Name of the Undertaking / Promoter:

Area:

Town:

Tehsil / Taluk:

District:

State:

Pin Code:

Telephone:

Telex:

Fax:

Cable:

III Register of Companies Registration No. (If registered)

IV Status of Promoter / Industrial Undertaking

(1) Status of Promoter / Industrial Undertaking (Please tick (✓) the appropriate box)

- | | |
|---|--|
| <input type="checkbox"/> Central Government Undertaking | <input type="checkbox"/> Joint Sector Undertaking |
| <input type="checkbox"/> State Government Undertaking | <input type="checkbox"/> Private Sector Undertaking |
| <input type="checkbox"/> State Industrial Development Corporation | <input type="checkbox"/> Industrial promoter |
| <input type="checkbox"/> Co-operative Undertaking | <input type="checkbox"/> Assisted Sector Undertaking |

(2) Indicate whether this proposal is for (Please tick (✓) the appropriate box)

- | | |
|--|--|
| <input type="checkbox"/> Establishment of a New Undertaking | <input type="checkbox"/> Change of location |
| <input type="checkbox"/> Effecting Substantial Expansion | <input type="checkbox"/> Change of ownership / name of Company |
| <input type="checkbox"/> Manufactures of New Articles | <input type="checkbox"/> Graduation of Medium scale |
| <input type="checkbox"/> Others (Please specify in a separate sheet) | |

- (3) Whether the proposal is in lieu of any other IEM already acknowledged letter of Intent / Industrial Licence held.:
- (if Yes. Indicate the previous Reference number and date, attach the previous reference in original)
- Reference No.: Date:

V Location

- (1) Location of the Undertaking

Place / Town:

Tehsil / Taluk:

District:

State:

Pin Code:

- (2) Please indicate whether the proposed location is:

- (a) Within 25 Kms from the periphery of a city having population above one million according to 1991 census.:
- (b) Located in an industrial area / industrial estate designed / set up prior to 25.7.1991:
- (3) (a) Is the IEM being filed for electronics, computer software or printing industry:
- (b) Is the IEM being filed by a small scale unit graduating to medium scale for unit located within 25 Kms from periphery of a city with more than 1 million population:
- (c) Is the IEM being filed by existing unit for new articles without additional investment

VI Items (S) Manufactures: In case of more than one item supplementary sheets may be used. (Specimen of supplementary sheet is enclosed). In case of proposals for Drugs and Pharmaceuticals, applicants should also fill up the Annexure.

- (1) Item of Manufacture (Not To Be Filled In No Manufacturing Is Envisaged)

(a) National Industrial Classification of All Economic Activity (NIC). 1987 NIC No.:

(b) Item Description:

(c) Proposed annual capacity:

(d) Existing capacity, (if applicable):

(e) Total Capacity after expansion:

(f) Unit of Capacity:

(2) Description of Activities to be undertaken(if, no manufacturing envisaged)

(3) By-Product / Co-Products:

NIC No.:

Item Description:

Proposed annual capacity Existing capacity, (if applicable) Total Capacity after expansion

Unit of capacity:

NIC No.:

Item Description:

Proposed annual capacity Existing capacity, (if applicable) Total Capacity after expansion:

Unit of capacity

NIC No.:

Item Description:

Proposed annual capacity Existing capacity, (if applicable) Total Capacity after expansion

Unit of capacity:

(4) Raw Material (including Components, intermediates and packing materials) per annum

ITEMS	QUANTITY	UNIT	VALUE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

VII. Whether the item (s) of manufacture/by product/ co-product is covered Schedule I (Reserved for public Sector), Schedule II (Under compulsory Licensing) or Schedule III (Reserved for manufacture in Small Scale Sector) or Notification No. 477 (E) dated 25th July 1991 as amended from time to time.

Schedule I

Schedule II

Schedule III

VIII Investment:

	Existing (Amt. in ₹)	Proposed (Amt. in ₹)
(a) Land (for rented Premises, Capitalised Value of the same to Be indicated	<input type="text"/>	<input type="text"/>
(b) Building	<input type="text"/>	<input type="text"/>
(c) Plant & Machinery		
(I) Indigenous	<input type="text"/>	<input type="text"/>
(ii) Imported	<input type="text"/>	<input type="text"/>
(a) CIF Value	<input type="text"/>	<input type="text"/>
(b) Landed Cost	<input type="text"/>	<input type="text"/>
(iii) Total [(I) + (ii) (b)]	<input type="text"/>	<input type="text"/>

IX Financing Pattern

	Existing Amount	Proposed Amount
	in ₹	in ₹
Total Equity		
(I) Resident Indian	<input type="text"/>	<input type="text"/>
(ii) Non-Resident Indian	<input type="text"/>	<input type="text"/>
(iii) Foreign	<input type="text"/>	<input type="text"/>
Total Borrowings		
(I) Public Financial Institution	<input type="text"/>	<input type="text"/>
(ii) Public Borrowing	<input type="text"/>	<input type="text"/>
(iii) Other Source	<input type="text"/>	<input type="text"/>

Promoters' Contribution

IX (1) Whether foreign Technology agreement is envisaged:

IX (2) Whether Foreign Investment is envisaged:

X Employment (All figures in number)

	Existing	Proposed
(a) Supervisory	<input type="text"/>	<input type="text"/>
(b) Non-Supervisory	<input type="text"/>	<input type="text"/>
Total		

XI Expected Date of Commencement of Commercial Production.:

Declarations

- 1) I/We hereby certify that this memorandum conforms to all the conditions stipulated in the Notifications No. 477(E) dated 25th July 1991 and amendments thereof regarding exemption from industrial approvals.
- 2) I/We hereby further declare that the above statements are true and correct to the best of my/our knowledge and belief

Place:

Signature of Promoter(s)

Name In Block Letters

Date:

Designation of Promoter